

HyperTeam USA Inc.

SharePoint Marketing Intern job description

What Makes for a Great Candidate?

- Goal-oriented self-starter with an ability to work independently with periodic oversight and direction
- Learn and develop working knowledge of the company's brand standards
- Organize SharePoint trainings
- Design and develop marketing, training materials, including presentations and videos for the website
- Routine maintenance of the community pages, websites, social media sites and newsletter etc.

Skills/Requirements

- Strong proficiency with applicable software packages including but not limited to MS PowerPoint, Excel and Outlook, SharePoint
- Must have a strong attention to detail
- Must have excellent verbal and written communication skills
- Must be able to adapt and prioritize, meeting deadlines, in a fast-paced environment

Full Time or Part Time Internship available

Our Internship Program. . .

- We pay all interns a competitive salary
- Our internship program provides intensive on-the-job training to better prepare students for the working world
- HyperTeam USA Inc. provides all interns with the necessary training to make their internship experience successful
- We provide our interns with useful feedback regarding their performance throughout their internship

HyperTeam USA Inc.

Due to rapid growth, HyperTeam seeks a Marketing Intern to join our HyperTeam USA affiliate in Southwest Florida.

We want to duplicate our strong track record of growth in the European marketplace in North America and we need a strong business development professional to help us penetrate this new market.

We have crafted “ready to use” SharePoint workflow Solutions for HR, Finance or Quality Management department. We also have solutions for the most frequent business challenges such as project management, document management, and delivering Inter / Intra net portals as well as custom development.

More information: <http://www.hyperteam.com/#!sharepoint-developement/c243u>